

October 20<sup>th</sup>, 2025

The Town Board meeting for The Town of Kingsbury was conducted on Monday October 20<sup>th</sup>, 2025, at the Town of Kingsbury Town Hall, 6 Michigan Street Hudson Falls.

Present: Dana Hogan, Supervisor

Sean Akins, Councilman

Jim Lindsay, Councilman

Absent: Dan Washburn, Councilman

Bill Haessly, Councilman

Todd Humiston, CEO/DCO

Also Present: Jeff Meyer, Town Attorney

Mason Leonard, Highway Superintendent

Angela Starks

Lisa and Ray Crandall

Kevin O'Brien

David Bogue

Glenda Cook

Matt Mumblo

Scott Lindsay

Mike LaRose

Herbert Strong

This meeting was called to order by Supervisor Hogan at 6:30pm and opened for business with the pledge of allegiance by Councilman Akins.

The minutes of September 15<sup>th</sup>, 2025, Town Board Meeting were accepted as submitted by the Town Clerk. A motion by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes.

**I. Public Hearing for Fire Protection district contract and Preliminary Budget**

The public Hearing was opened for public comment at 6:31pm. The Public Hearing was closed for public comment at 6:32pm. A motion by Councilman Lindsay and seconded by Councilman Akins and carried by a vote of 3 ayes to accept the budget.

**II. GF Rotary Club**

The Town Board was visited by David Bogue and Kevin O'Brien, current Board members for the Glens Falls Rotary Club. They are looking to

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be beneficiaries to some land in Kingsbury off Ferguson Lane. The IDA had a parcel that was rendered undevelopable due to being primarily wetlands. The person hired by the IDA to do the assessments, soil evaluations and surveying was a Rotarian from Utica. He was at the Board meeting where the IDA decided they would donate the land to a worthy cause that was a 501-C3 and uniquely enough the GF Rotary entered its 102<sup>nd</sup> year and have their own Foundation of 501-C3 so they qualify on that basis. They are going through a process of evaluation because they are a club and not for profit.

They are both past presidents of the GF Rotary Club. They see this as a terrific opportunity to take this parcel of land and turn it into a Rotary Community free space for residents of Warren and Washington County to enjoy. The vision includes taking 25 acres, which is a combination of wetlands, woodlands and farmland, and developing hiking trails in the woodlands, adding boardwalks in the wetlands and giving public access to free space. They are also hoping schools can use this as an education center. They are here tonight to get a sense of how the Board feels about this and to get some guidance from the Town on what requirements will be asked of them.

Supervisor Hogan informed them they should meet with Todd Humiston, our Code Enforcement Officer, to discuss requirements. They tried putting a Rec Center there and that was shut down because air permits associated with that area raised questions for young kids.

### **III. Continuance of Public Hearing for Nuisance Property**

The trailer is gone and everything asked of them by the Board has been completed. Lisa Crandall informed the Board that things have been better but there have been issues with some of the neighborhood kids throwing rocks and climbing on their vehicles. Swearing at adults and causing havoc. Glenda Cook let the Board know that one of them is her grandson and when she was shown the video it was clear that her grandson was not involved in that, and the police are aware of the parties responsible. She cannot be held responsible for other children. Matt Mumblo suggested that moving forward they can approach him with any concerns instead of a Town Board Meeting. Councilman Lindsay said it sounds like the issues they are now dealing with sound more like police issues and not issues for the Board and Supervisor Hogan agreed with that statement. Currently the Town of Kingsbury is going to take no further action. If problems arise again, we can start the process over.

### **IV. Audit Response to Comptroller's Office**

October 20<sup>th</sup>, 2025



## Town of Kingsbury

EIN: 14-6002266

5 MICHIGAN STREET  
HUDSON FALLS, NEW YORK 12839

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October 21, 2025

Gary G. Gifford, Chief of Municipal Audits  
One Broad Street Plaza  
Glens Falls, New York 12801-4396

**Response to Draft Audit Report**  
**Multiyear Planning for Fund Balance and Reserves**  
**Audit Reference: 2025M-66**

The Town of Kingsbury has reviewed the draft audit report issued by the Office of the State Comptroller regarding multiyear planning for fund balance and reserves.

We are in general agreement with the findings and recommendations outlined in the report. We recognize the importance of developing and adopting a formal multi-year financial plan, as well as establishing written fund balance and reserve policies to guide long-term financial decision-making.

The Board acknowledges that unanticipated operating surpluses have contributed to the accumulation of fund balance in recent years. We agree that policy development is necessary to ensure fund balance levels are clearly defined, properly documented, and strategically used for the benefit of our residents.

The Town Board is committed to addressing the recommendations and will prepare a corrective action plan within the required timeframe. This plan will include the development and adoption of a multi-year financial plan, the establishment of fund balance and reserve policies, and ongoing monitoring of operations to ensure that accumulated fund balance is used in a manner consistent with the best interests of the Town and its taxpayers.

Respectfully submitted,

Dana Hogan  
Supervisor, Town of Kingsbury  
On behalf of the Town Board

A motion by Councilman Lindsay and seconded by Councilman Akins and carried by a vote of 3 ayes to approve the response to send regarding the Audit.

**V. Budget Transfers**

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**TOWN OF KINGSBURY - BUDGET TRANSFER: OCT 20, 2025 MEETING**

|              |                 |                                         |                 |                    |
|--------------|-----------------|-----------------------------------------|-----------------|--------------------|
| <b>GF/WT</b> | <b>FROM:</b>    | <b>BUILDINGS-CONTRACTUAL</b>            | <b>1.1620.4</b> | <b>\$ 1,500.00</b> |
|              | <b>TO:</b>      | <b>BUILDINGS-PERSONAL SERVICES</b>      | <b>1.1620.1</b> | <b>\$ 1,500.00</b> |
|              | <b>PURPOSE:</b> | <b>PAINTING INTERIOR TOWN HALL</b>      |                 |                    |
|              | <b>FROM:</b>    | <b>CENTRAL DATA PROCESSING</b>          | <b>1.1680.4</b> | <b>\$ 75.00</b>    |
|              | <b>TO:</b>      | <b>OTHER GENERAL GOV'T SUPPORT</b>      | <b>1.1989.4</b> | <b>\$ 75.00</b>    |
|              | <b>PURPOSE:</b> | <b>BANK FEES</b>                        |                 |                    |
|              | <b>FROM:</b>    | <b>CENTRAL COMMUNICATION</b>            | <b>1.1650.4</b> | <b>\$ 6,000.00</b> |
|              | <b>TO:</b>      | <b>UNEMPLOYMENT INSURANCE</b>           | <b>1.9050.8</b> | <b>\$ 6,000.00</b> |
|              | <b>PURPOSE:</b> | <b>CURRENT AND ANTICIPATED EXPENSES</b> |                 |                    |

A motion by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes to accept the budget transfers.

**VI. Zoning Updates**

Attorney Jeff Meyer gave the Board members packets of the proposed Zoning amendments and the procedures to follow. There were two Local Laws put together. One was for changes within the Zoning chapter and the second was for Zoning maps in different areas. If the Board is happy with the changes and wants to move forward, we can schedule the Public Hearing for November 17<sup>th</sup>. A motion by Councilman Lindsay and seconded by Councilman Akins and carried by a vote of 3 ayes to set a public Hearing for the Zoning Changes for November 17<sup>th</sup>.

**VII. Legal Updates**

Nothing to update at the moment until Executive Session to discuss pending litigation.

**Reports**

**Town Clerk**

Nothing to report at the moment.

**Highway Superintendent**

Mason Leonard would like to pass a Resolution for Mosher Lane from Alice Way to the dead end. It's never been on their funding for CHIPS, and they have maintained it at the Highway Department for the last 31 years. A motion by Councilman Lindsay and seconded by Councilman Akins and carried by a vote of

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3 ayes to pass a Resolution for the Town to take over the rest of Mosher Lane.

**Supervisor Hogan**

The budget continues to be worked on down at the County and they have it down to approximately 20% at this time. They have a long way to go to get it down to 10%, which seems to be the goal for everybody. Brian Campbell said he is going to try and get us there but we're unsure how he will get us there without too many cuts to services we utilize.

**Written Reports**

**Town Clerk:**

**Paid to Encon: \$5,037.09 Paid to Supervisor: \$6,129.88 State share of Bingo: \$272.97**

**Paid Village: \$10.00 Paid Ag & Markets: \$263.00 Paid Dept of Health: \$270.00**

**Town Comptroller:**

**Receipts: \$527,546.10**

**Disbursements: \$439,469.65**

A motion by Councilman Lindsay and seconded by Councilman Akins and followed by a vote of 3 ayes to accept the written reports.

A motion by Councilman Lindsay and seconded by Councilman Akins and followed by a vote of 3 ayes to enter Executive session at 7:00pm for pending litigation with no action expected to be taken.

A motion by Councilman Akins and seconded by Councilman Lindsay and followed by a vote of 3 ayes at 7:11pm to exit Executive session with no action being taken.

A motion by Councilman Akins and seconded by Councilman Lindsay and followed by a vote of 3 ayes to adjourn the Town Board meeting at 7:11pm.

Respectfully Submitted,



Paige Zahaba

Town Clerk