

The first regular meeting was conducted on May 2, 2022, at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

PRESENT: Dana Hogan, Supervisor  
Richard Doyle, Councilman  
William Haessly, Councilman  
James Lindsay, Councilman  
Dan Washburn, Councilman

OTHERS PRESENT: Jeffrey Meyer, Town Attorney  
Rebecca Pomainville, Comptroller  
Todd Humiston, Code Enforcement & Dog Control Officer  
Michael Graham, Highway Superintendent  
Shane Reynolds, Water Superintendent  
Mike LaRose, Highway Employee

The meeting was called to order by Supervisor Hogan at 6:30 pm and opened for the order of business with the Flag Salute led by Councilman Doyle.

The minutes of the April 18, 2022, Town Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Haessly seconded by Councilman Lindsay and carried by a vote of 5 ayes.

Supervisor Hogan opened the meeting requesting a moment of silence for Alan Sutliff a 31-year employee for the Town of Kingsbury and a member of the Kingsbury Volunteer Hose Co. who recently passed.

Supervisor Hogan opened bids received for the paving of the Court Parking Lot as follows:

DeI Signore Blacktop Paving, received at 1:02 pm - \$42,654.07

Peckham Road Corporation, received at 1:57 pm - \$32,897.48

Edward & Thomas O'Connor, received at 2:41 pm - \$41,300.00

Supervisor Hogan asked the Comptroller where the bid amounts fit in terms of the budgeting for this project. Rebecca Pomainville responded the amount received from the JCAP Grant was \$28,721.00 and the gap could be closed by using ARPA Funds.

A **motion** by Councilman Lindsay seconded by Councilman Haessly and carried by a vote of 5 ayes to award Peckham Road Corp. the bid for paving of the court parking lot pending Highway Superintendent's review; ARPA funds will be used to cover the balance not covered by the JCAP Grant.

Highway Superintendent Graham will review the bids.

The Comptroller stated the proposal for payroll software and services is \$10.00 per employee each month with a \$42.50 monthly fee which includes software, withholding taxes submitted quarterly, annual W-2's and any payroll support. The migration could be complete in a couple of weeks and the whole year and previous years will be migrated. A **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 5 ayes for the Supervisor to sign the agreement with GTM for payroll software and services, upon Attorney review.

Supervisor Hogan opened a discussion on water capacity. Village of Hudson Falls Water Superintendent Mike Fiorillo reached out to him in regard to a potential water capacity issue in Derby Park. The Water Committee recently met. Councilman Washburn stated the Village was asking if the Town would be willing

to share some of their capacity with them; the Village is at their threshold, they can't go over a million gallons. Councilman Doyle stated the Town has spare capacity; Councilman Washburn stated the Town has 250,000 gallons excess capacity per day. Mike Fiorillo is seeking approval from the Town so Mike can have a conversation with Queensbury Water Superintendent, Chris Harrington for the Town to accommodate the Village by sharing capacity.

The discussion continued. The Board discussed possibly entering into a one-year agreement so they can start conversations with Chris Harrington about sharing capacity with the Village of Hudson Falls

Supervisor Hogan opened a discussion on the potential future purchase of water capacity for large scale development. Councilman Washburn stated there is no more water coming from Queensbury. The Town should consider as the Town looks to growth in Kingsbury how much water each project will take.

Councilman Washburn stated as part of a long term plan a study should be conducted on what the Town has for water and what the used capacity is. Code Enforcement Officer Humiston stated there are residents that pay a fee for the water line going by their home but do not use water; an estimated capacity should be added as they may want to connect to public water at a later date. Supervisor Hogan stated Councilman Washburn suggested the Town conduct a study to make a determination to see if the capacity the Town has in place for the customers that are in the water district is sufficient. Supervisor Hogan asked the Comptroller what was in the budget for engineering services and would ARPA funds cover the cost. The Comptroller responded the Board had budgeted \$30,000.00 instead of \$15,000.00. After discussion the Board Attorney Meyer stated the Board should reach out to Chazen, who is Queensbury's engineer to start a conversation about capacity to see what a long-term control plan could look like. The Board could also reach out to Kathleen Suozzo, who has done the map plan and report for the Burgoyne Avenue Waterline Extension, and Laberge who is working on the Comprehensive Master Plan. The Board could find out what they are thinking. Supervisor Hogan will reach out to Chazen, Kathleen Suozzo and Laberge.

Superintendent Graham introduced Water Superintendent Shane Reynolds, who has replaced retired Water Superintendent James Chase.

#### TOWN CLERK REPORT:

The Town Clerk received a call from Aaron Dudley, the Recreation Director, in regard to events planned at Derby Park for the summer.

Supervisor Hogan will contact Aaron Dudley. Renovation is not complete at Derby Park at this time.

Superintendent Graham asked if the Town will be mowing Derby Park; this will be discussed in an executive session.

#### CODE ENFORCEMENT OFFICER REPORT:

The Board is reviewing amendments to the Town's Zoning Law that are recommended by Code Enforcement Humiston. Attorney Meyer states some of the amendments are easy fixes and others should be put on hold until the Comprehensive Master Plan is complete. Based on the Attorney's input Humiston suggests 2 sets of changes, do the procedural changes for legal review, send them to the Board's review and set up a Public Hearing upon Board approval.

#### HIGHWAY SUPERINTENDENT REPORT:

The weather did not cooperate with the event at the Primary School conducted in early April; a snowplow presentation will be planned in the fall for students at the Primary School.

Paving and sweeping of Town Roads is complete.

Councilman Washburn asked about the cost of the paving. Superintendent Graham stated they came in under the budget.

**COUNCILMAN REPORT:**

Councilman Washburn asked about a sign that was at the end of Bentley Road. Superintendent Graham stated it is in safekeeping. Supervisor Hogan stated the sign did not belong to the Town; they did not pay for it. Supervisor Hogan believes a sign or marker with historical content was planned and will follow up to see what he can find out.

Councilman Doyle reported the Comprehensive Plan Committee met on April 26<sup>th</sup>, potential projects for the Town were discussed. At the next meeting they will discuss zoning in the Town to encourage, discourage development and to possibly make changes to the zones. Nicole Allen of Laberge expressed her concern about the ability to build a single-family home in any zone; possibly change that so homes could not be built in a commercial or industrial home. Councilman Doyle suggested the Town Board, the Planning Board and the Zoning Boards conduct a joint meeting. The Board will schedule a joint meeting on June 7, 2022, at the Kingsbury Volunteer Hose pending confirmation the fire house is available.

Supervisor Hogan announced May 11<sup>th</sup> is Founder's Day in the Town of Kingsbury, the Town was founded 260 years ago.

Supervisor Hogan received a compliment from a resident stating what an excellent job was done by the Highway paving crew on Crowley Road.

A **motion** by Councilman Haessly seconded by Councilman Doyle and carried by a vote of 5 ayes to enter into an executive session at 7:30 pm to discuss current legal matters. Code Enforcement Officer Humiston and Highway Superintendent Graham were invited to the executive session.

A **motion** by Councilman Washburn seconded by Councilman Haessly and carried by a vote of 5 ayes to exit the executive session at 7:52 pm, no action was taken during the session.

There being no further business before the Board the meeting was adjourned at 7:52 pm.

Respectfully submitted,

Cynthia Bardin, Town Clerk