

The first regular meeting of the Kingsbury Town Board was conducted on February 8, 2016 at the Kingsbury Town Hall, 210 Main Street, Hudson Falls.

MEMBERS PRESENT: Dana Hogan, Supervisor
Paul Bromley, Councilman
William Collins, Councilman
Richard Doyle, Councilman
Henry Freebern, Councilman

ALSO PRESENT: James Chase, Water Superintendent
Michael Keenan, Town Justice
Mary Ordway, Comptroller
Layne Darfler, County Planning Clerk
Ken Grant, Village Court Security
Bill Toscano, The Post-Star

The meeting was called to order at 7 p.m. by Supervisor Hogan and opened for the order of business with the Flag Salute led by Councilman Doyle.

The minutes of the January 25, 2016 Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Bromley seconded by Councilman Freebern and carried by a vote of 5 ayes.

Water Superintendent James Chase reported there is a problem with leaking in the water lines in the Industrial Park. Chase has received a quote of \$1,200.00 from Prowler Water Conservation Systems to come and listen for leaks in 9 miles of water lines. A **motion** by Councilman Freebern seconded by Councilman Doyle and carried by a vote of 5 ayes to allow Water Superintendent James Chase to schedule the testing of the water lines for leaks. Comptroller Mary Ordway commented the \$1,200.00 is in the budget under administration.

Layne Darler, Washington County Planning Clerk is a graduate student who is working on her master's degree at Green Mountain College. Layne is working on her final project and would like to create a solar landfill at the Kingsbury Landfill on Burgoyne Avenue. Layne is looking for permission to bring developers to the Kingsbury Landfill. The developers would look at the site and present models and estimates to the Town. Councilman Freebern asked if the power would come back to our community. Layne responded yes it would come back to our community and there are several options the Town could take. Layne would like to involve only local companies. A **motion** by Councilman Freebern seconded by Councilman Doyle and carried by a vote of 5 ayes to allow Layne Darfler to visit the Kingsbury Landfill site with developers who are interested in creating a solar landfill. Layne explained a professor who specializes in solar energy will conduct the site visits with her.

Town Clerk reported there will not be enough room for the safe currently used in the tax collection office when the Town offices move to 6 Michigan Street. After discussion the Board would like an appraisal on the safe to determine its value. Councilman Freebern suggested contacting Chris Conley from Tops Furniture for an appraisal.

Town Clerk reported Town Historian Paul Loding is in Glens Falls Hospital recovering from a stroke. Councilman Bromley suggested a collection be taken to send flowers and a balloon.

A **motion** by Councilman Freebern seconded by Councilman Doyle and carried by 5 ayes accepting the following Budget Transfers for Year Ending 12-31-2015:

FROM:	TOWN CLERK P.S.	1.1410.1	60.00
	CENTRAL COMM. CONTR.	1.1650.4	1,955.00
TO:	TOWN CLERK CONTR.	1.1410.4	60.00
	CENTRAL PRINTING/MAIL	1.1670.4	1,205.00
	STREET LIGHTING	1.5182.4	750.00
FROM:	TRANSMISSION/DIST.	7.8340.4	3,100.00
TO:	SOURCE OF SUPPLY	7.8320.4	3,100.00

A **motion** by Councilman Bromley seconded by Councilman Freebern and carried by a vote of 5 ayes for the following Budget Amendment for 2016:

INCREASE REVENUES: 30,000
 STATE AID – COURT FACILITIES 1.3021

INCREASE APPROPRIATIONS:
 BUILDINGS P.S. 1.1620.1 28,800
 BUILDINGS CONTR 1.1620.4 1,200

JCAP AWARD REC'D 1-29-16 FOR COURT HOUSE CONSTRUCTION

Comptroller Mary Ordway asked how the Kinney Plaza would be classified for water billing. Councilman Freebern responded the meters are residential meters, they were installed that way, and therefore they are not listed as commercial. Councilman Doyle responded the Kinney Plaza is commercial but their annual usage is less than 40,000 gallons, which would classify them as residential.

Councilman Bromley reported on the progress of the new Town Hall at 6 Michigan Street. The insulation was complete today, the drywall, with the exception of the stairway going to the basement on the court side, is complete, and on the Town Hall side the drywall will be complete next week. The plan is to paint the ceilings, apply primer to the walls, put the floor down and trim the windows. The doors will not be hung until after the floors have been installed. The communications and fiber-optics are installed and the fire alarms will be installed when the drywall is complete. Bromley reported that at this time the total cost for the Town Hall and Court Room is about \$280,000.00 with the cost of the Court at approximately \$225,000.00. Bromley commented sometime in March the Town Hall will be complete.

Justice Michael Keenan reported there is a meeting scheduled on February 26, 2016 with Matt Shivers of the Unified Court System. Judge Keenan, Town Court Clerk Laura Barody, Village Court Clerk Lisa Ringer, Village Justice Matthew Mabb and the Potsdam Court Clerk will attend the meeting. The Potsdam Court Clerk has been involved in the process of court consolidation and will be available for some guidance. The purpose of the meeting is to inform all those involved what will be necessary to properly complete the court consolidation.

The Board discussed the upcoming move to the new Town Hall. The move will most likely occur on a weekend and Town business will not be interrupted. The Judge's Bench will require more time than a weekend. Judge Keenan stated Court could continue without a bench between March 10 – 23, which

would give the Town almost 2 weeks to disassemble and re-assemble the Judge's Bench in the new Court Room. Councilman Bromley commented there should be some shredding done; if we don't have to move it we should not move it. Town Clerk reported the Town Clerk files were up to date, but knew there were documents that were not necessary to move and should be shredded. Town Clerk explained there is a records retention procedure that must be followed before any documents are shredded, with the Court records following a stricter procedure. A records disposition request must be submitted to N.Y. S. Office of Court Administration and approved prior to disposal of any Court records. Judge Keenan reported Court Clerk Laura Barody has been working for about two months on the retention of Court records.

Supervisor Hogan reported he had received an email from Bob Cook who has asked Hogan and the Board to attend a County Courthouse Open House on February 19th at 2 p.m.

Supervisor Hogan had requested a Performance Audit from the NYS Comptroller's Office. He received a response from Jeff Leonard, the Chief Examiner of the Glens Falls Comptroller's Office. Mr. Leonard will take the request under consideration as they plan their audit schedule for the future period.

Supervisor Hogan reported there would be a Finance Committee Meeting on Thursday to discuss the matter of ownership of the Dewatering Facility Road (Lock 8 Way). Hogan received a letter from GE indicating the blinking light on County Route 196 which is owned by GE will transfer ownership to whoever takes over ownership of Lock 8 Way.

Village Security Court Officer, Ken Grant attended the Board Meeting to state that he is hoping to be considered for the Court Security position in the new Court Room on 6 Michigan Street. Supervisor Hogan commented the Board will be taking everything under advisement.

A **motion** by Councilman Freebern seconded by Councilman Bromley and carried by a vote of 5 ayes to discuss personnel issues at 7:35 p.m.

A **motion** by Councilman Freebern seconded by Councilman Collins and carried by a vote of 5 ayes to exit the executive session at 8:25 p.m.

There being no further business before the Board a motion by Councilman Freebern seconded by Councilman Collins to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Cynthia A. Bardin, Town Clerk

