

Organizational Meeting Minutes January 2, 2024

The Organizational Meeting was conducted on January 2, 2024, at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

PRESENT: Dana Hogan, Supervisor
Sean Akins, Councilman
William Haessly, Councilman
James Lindsay, Councilman
ABSENT: Dan Washburn, Deputy Supervisor
OTHERS PRESENT: Mike Graham, Highway Superintendent

The meeting was called to order by Supervisor Hogan at 6:30 pm and opened for the order of business with the Flag Salute led by Councilman Akins.

The minutes of the December 18, 2023, Town Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Akins and seconded by Councilman Washburn and carried by a vote of 4 ayes.

A **motion** by Councilman Haessly seconded by Councilman Akins and carried by a vote of 4 ayes for the following:

I. Re-appointments:

Dog Control Officer (1 year) Todd Humiston
Code Enforcement Officer (2 years) Todd Humiston
Representative for the Senior Center/Fort Edward Area, Inc. &
Investigating Officer for Bingo – Sean Akins
Attorney for the Town – Meyer, Fuller & Stockwell, PLLC
Budget & Personnel Officer – Rebecca Pomainville (1 year)
Town Comptroller – Rebecca Pomainville (2 years)
Health Officer – Town Board with no Compensation
Town Hall Cleaner – Mike LaRose
Crossing Guards – Carol Mosher, Captain, Brittany Sprague, Rosanna Mumblo

A **motion** by Councilman Lindsay seconded by Councilman Akins and carried by a vote of 4 ayes for the following:

II. Designations:

Town Clerk designates: Paige Zahaba, Deputy Town Clerk, Deputy
Tax Collector & Deputy Registrar of Vitals
Linda Bowe & Frances Lewis – Part-Time
Deputy Tax Collectors
Highway Superintendent designates:
Deputy Highway Superintendent, not determined
Shane Reynolds, Water Superintendent
Town Justice designates:

Erin Strain, Justice Court Clerk
Brittany McGaughnea, Deputy Justice Court Clerk
Ken Grant, Security Court Officer

Town Supervisor designates: Deputy Town Supervisor, Dan Washburn

A **motion** by Councilman Haessly seconded by Councilman Lindsay and carried by a vote of 4 ayes for the following:

III. Other designations:

Cynthia Bardin- Records Office Manager, Issuing Officer for Bingo & Games
Of Chance and for Disabled Parking Permits & Records Access Officer

Registrar of Vital Statistics: Cynthia Bardin with a Salary of \$1,000.00
Deputy Registrar of Vital Statistics: Paige Zahaba with a Salary of \$1,000.00

Board of Ethics: Cynthia Bardin, Hank Freebern, Paul Bromley

Official Town Newspaper – The Post-Star

Official Depository for Deposit & Safekeeping of all Town Hall Funds:
Glens Falls National Bank & Trust

Town Board Meetings:

The First & Third Monday of each Month at 6:30 PM

A **motion** by Councilman Lindsay seconded by Councilman Akins and carried by a vote of 4 ayes for the following:

Miscellaneous motions:

Review of the Procurement & Credit Card Policy

The Comptroller shall have ninety (90) days after the close of the fiscal year to submit the annual report to the Town Board and the Office of the State Comptroller. Also a copy to be filed with the Town Clerk shall cause summary of such report to be Published within ten (10) days after receipt in the official newspaper (The Post Star)

The mileage rate for Town Officials who use their own vehicles for Town Business:

The current IRS Standard Rate Mileage for 2024

Supervisor Committees:

Recreation Commission Liaison – Councilman Akins

Public Safety – Councilman Haessly, Councilman Lindsay

Buildings & Grounds/ Highway – Councilman Haessly, Councilman Washburn

Insurance – Councilman Akins, Councilman Haessly

Legal/Legislative – Councilman Akins, Councilman Lindsay

Budget/Personnel – Councilman Washburn, Councilman Lindsay

Right to Farm Grievance Committee – Lisa Catalfamo Flores, Denise Dickinson, Bill Haessly, Tim Havens, James Lindsay

A **motion** by Councilman Haessly seconded by Councilman Lindsay and carried by a vote of 4 ayes for the following Budget Transfer:

FUND		DESCRIPTION	GL	AMOUNT
GF/WT	FROM:	TRAFFIC CONTROL – CONTRACTUAL	1.3310.4	1,976.71
	TO:	STREET LIGHTS – CONTRACTUAL	1.5182.4	1,976.71
	PURPOSE:	FINAL INVOICES EXCEED BUDGETED AMOUNT		

A **motion** by Councilman Akins seconded by Councilman Lindsay and carried by a vote of 4 ayes for the following Budget Transfer:

HWY/WT	FROM:	MACHINERY – PERSONAL SERVICES	3.5130.1	4,000.00
	TO:	MACHINERY – CONTRACTUAL	3.5130.4	4,000.00
	PURPOSE:	SUPPLY LINE IS UNDER FUNDED		

A **motion** by Councilman Akins seconded by Councilman Lindsay and carried by a vote of 3 ayes and 1 vote by Councilman Haessly to abstain to adopt the Master Comprehensive Plan.

TOWN CLERK REPORT:

The office was very busy and the newly appointed Deputy Clerk, Paige Zahaba is doing very well.

HIGHWAY SUPERINTENDENT REPORT:

There was a new employee who started today and received a resignation from another employee. Another employee is needed, the position will be posted on Indeed.

SUPERVISOR REPORT:

The Organizational Meeting was conducted at the County, Bob Henke was re-elected as the Chairman. Dave O'Brien was elected as the Vice Chairman and there is a new County Attorney, Dan Martindale. Roger Wickes retired as County Attorney and Laura Chadwick; Real Property Director, also retired.

There being no further business before the Board a **motion** by Councilman Lindsay seconded by Councilman Akins and carried by a vote of 4 ayes to adjourn the meeting at 6:45 pm.

Respectfully submitted,

Cynthia Bardin, Town Clerk