

The annual Organizational Meeting of the Kingsbury Town Board was conducted on January 2, 2020 at the Kingsbury Town Hall on 6 Michigan Street, Hudson Falls.

MEMBERS PRESENT: Dana Hogan, Supervisor
Richard Doyle, Councilman
William Haessly, Councilman
Jane Havens, Councilwoman
Dan Washburn, Councilman

OTHERS PRESENT: Michael Graham, Highway Superintendent
Rebecca Pomainville, Comptroller
Jolene & Jerry Caruso, Town Residents

The meeting was called to order at 6 p.m. by Supervisor Hogan and opened for the order of business with the Flag Salute led by Councilwoman Havens.

The minutes of the December 16, 2019 Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 5 ayes.

Newly elected Councilman Doyle and Councilwoman Havens read their oaths of office for their 4 year term of office.

A **motion** by Councilman Haessly seconded by Councilman Doyle and carried by a vote of 5 ayes accepting the following reappointments:

Dog Control Officer, Enforcement Officer & Town Hall Cleaner (1 year) - Todd Humiston
Comptroller – Rebecca Pomainville (2 years)
Budget & Personnel Officer – Rebecca Pomainville (1 year)
The Senior Center of Kingsbury/Fort Edward Area, Inc. Representative & Investigating Officer for Bingo – Dan Washburn
Attorney for the Town – Meyer, Fuller & Stockwell, PLLC
Health Officer – Town Board with no compensation
Crossing Guards: Carol Mosher, Captain, Arthur Dashnaw, Thomas Beadnell, Rose Ann Mumblo

A **motion** by Councilman Washburn seconded by Councilman Doyle and carried by a vote of 5 ayes accepting the following Designations:

The Town Clerk designates: Irene Weizenhofer, First Deputy Town Clerk
Linda S. Bowe, Part-Time Deputy
Francis A. Lewis, Part Time Deputy

Highway Superintendent Designates: Timothy Morgan, Deputy Highway Superintendent
James Chase, Water Superintendent

Town Justice Designates: Laura Barody, Justice Court Clerk

Sherry Ostrander, Part Time Deputy Justice Court Clerk
Kenneth Grant, Court Security Office

Town Supervisor Designates: Richard Doyle, Deputy Supervisor

Town Comptroller Designates:
Michelle Radliff, Confidential Secretary & Enforcement Secretary

A **motion** by Councilman Doyle and seconded by Councilman Haessly and carried by a vote of 5 ayes for the following designations:

Records Management Officer, Issuing Officer for Bingo
and Games of Chance, Issuing Agent for Disabled Parking Permits and
Records Access Officer – Cynthia Bardin
Registrar of Vital Statistics: Cynthia Bardin with a Salary of \$1,000.00
Deputy Registrar: Irene Weizenhofer with a Salary of \$1,000.00

Board of Ethics:

Cynthia Bardin, Walt Sutliff & Ron Baker

Post Star as the Official Town Newspaper.

Official Depository for deposit & safekeeping of all Town funds:
Glens Falls National Bank & Trust Co.

Town Board Meetings to be held on the First & Third Monday of each Month at 7:00 P.M.
(as long as there is business on the agenda for the Board)

A **motion** by Councilman Washburn seconded by Councilman Haessly and carried by a vote of 5 ayes for the following Miscellaneous Motions:

Review & Acceptance of the current Procurement & Credit Card Policies

The Comptroller shall have ninety (90) days after the close of the fiscal year to submit the annual report to the Town Board and the Office of the State Comptroller. Also a copy to be filed with the Town Clerk shall cause summary of such report to be Published within ten (10) days after receipt in the official newspaper. (The Post Star)

The mileage rate for Town Officials who use their own vehicles for Town Business:
Please reference Standard Mileage Rates at the Internal Revenue website

Recreation Commission Liaison – Councilman Washburn
Public Safety: Councilwoman Havens, Councilman Haessly
Building & Grounds/Highway – Councilman Haessly, Councilman Washburn
Insurance – Councilman Washburn, Councilman Haessly
Legal/Legislative – Councilman Doyle, Councilwoman Havens
Budget/Personnel – Councilman Doyle, Councilwoman Havens

TOWN CLERK REPORT:

Town Clerk reported Sylvia Weaver retired on December 30, 2020; the new Deputy Town Clerk will begin on January 6, 2020 and work part-time.

The 2020 County/Town Tax collection began today. Approximately \$270.00 was saved in postage fees with the deputy tax collectors bundling tax bills of owners with 2 to 4 parcels. Washington County Real Property bundles tax bill of owners with 5 or more parcels.

COUNCILMAN REPORT:

The Board discussed the vacancies on the Board of Assessment Review and the Zoning Board of Appeals. The Boards can function with the current members; but should advertise for candidates to fill the vacancies. The Town can post information on their website.

SUPERVISOR REPORT:

Supervisor Hogan reported Sam Hall is the new Chairman for the Board of Supervisors, Bob Henke is the new Vice-Chairman and Dan Shaw retained the Budget Officer role.

A **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 5 ayes to accept the reports of certain officers as follows:

Dog Control Officer: Complaints/Calls 22; Seizures 3; Unlicensed Dogs 5; Euthanasia 1; Bites Investigated 1; Mileage 289 (43,417)

Town Clerk: Paid to EnCon \$2,025.44; Paid to Supervisor \$2,092.02; Paid to NYS Dept. of Health \$135.00; State Share of Bingo \$438.75; State Share of Games of Chance \$30.00; Paid to the Village of Hudson Falls \$120.00; Paid to Ag & Markets for Population Control \$70.00

Town Justice: September 2019: \$22,134.00
 October 2019: \$17,483.75
 November 2019 \$15,889.50

Dog Control Officer, Todd Humiston also submitted the following report:

TOWN OF KINGSBURY

DOG CONTROL REPORT

MONTHLY REPORT FROM

1/01/2019 TO 12/31/2019

DOG COMPLAINTS/CALLS	380
DOG SEIZURS	33
UNLICENSED DOGS	108
DOGS EUTHANIZED	2
SUMMONS ISSUED	2

DOG BITES INVESTIGATED	13
DANGEROUS DOG CASES	3
DOG SAFETY PRESENTATIONS (#students)	14 (515)
PATROL MILES DRIVEN	5000 with 193 charged to the Town of F.E. 635 charged to the Town of F.A.
DCO COVERAGE IN DAYS (Mike Hayes)	17

TODD HUMISTON
Dog Control Officer

There being no further business before the Board, a **motion** by Councilman Haessly seconded by Councilwoman Havens and carried by a vote of 5 ayes to adjourn the meeting at 6:30 p.m.

Respectfully submitted,

Cynthia A. Bardin, Town Clerk