

December 16, 2024

The second meeting of the month of the Town Board of the Town of Kingsbury was conducted on December 16, 2024, at 6 Michigan Street, Hudson Falls, NY.

MEMBERS PRESENT: Dana Hogan, Town Supervisor
James Lindsay, Councilman
Dan Washburn, Councilman
Sean Akins, Councilman

ABSENT: William Haessly, Councilman

OTHERS PRESENT: Rebecca Pomainville, Town Comptroller
Paige Zahaba, Deputy Town Clerk
Mason Leonard, Highway Superintendent
Todd Humiston, Dog Control & Code Enforcement Officer
Jeffrey Meyer, Town Attorney
Mike LaRose, Highway Employee

The meeting was called to order at 6:30 pm by Supervisor Hogan and opened for the order of business with the Pledge of Allegiance led by Councilman Washburn.

A **motion** by Councilman Akins seconded by Councilman Lindsay and carried by a vote of 4 ayes to accept the minutes of the Town Board Meeting conducted on November 18, 2024.

The first item on the agenda is an RFP for Engineering Services. The Town received one proposal from Suozzo, Doty & Associates. Highway Superintendent Mason Leonard and Water Superintendent John Rosati have reviewed the proposal and found it acceptable. The proposal for engineering services for a water study came in around \$27,000.00 which is within the budgetary allotment each year for engineering services. The Board would like the opportunity to review the proposal and table their decision until the Organizational Meeting on Thursday January 2, 2025, at 6 pm.

TOWN OF KINGSBURY – BUDGET TRANSFERS: DECEMBER 16, 2024 MEETING

A **motion** by Councilman Washburn seconded by Councilman Akins and carried by a vote of 4 ayes for the following:

GF/WT	FROM:	ENGINEER-CONTRACTUAL	1.1440.4	\$4,000.00
	TO:	ATTORNEY-CONTRACTUAL	1.1420.4	\$4,000.00
	PURPOSE:	ANTICIPATED YEAR-END EXPENSES		

A **motion** by Councilman Lindsay seconded by Councilman Washburn and carried by a vote of 4 ayes for the following budget transfer:

	FROM:	TRAFFIC CONTROL – PERSONAL SERVICES	1.3310.1	502.76
		CENTRAL GARAGE – PERSONAL SERVICES	1.5132.1	323.30
	TO:	SUPT HIGHWAY – PERSONAL SERVICES	1.5010.1	826.06
	PURPOSE:	SALARY HIGHER THAN ORIGINALLY BUDGETED		

December 16, 2024

A **motion** by Councilman Washburn seconded by Councilman Akins and carried by a vote of 4 ayes for the following budget transfer:

FROM:	JUDGEMENTS & CLAIMS-CONTRACTUAL	1.1930.4	2,000.00
	TAXES & ASSESSMENTS – CONTRACTUAL	1.1950.4	200.00
TO:	CENTRAL GARAGE – CONTRACTUAL	1.5132.4	2,200.00
	PURPOSE: ANTICIPATED YEAR-END EXPENSES		

A **motion** by Councilman Lindsay seconded by Councilman Akins and carried by a vote of 4 ayes for the following:

FROM:	COURT – PERSONAL SERVICES	1.1110.1	880.00
TO:	COURT – CONTRACTUAL	1.1110.4	880.00
	PURPOSE: TONER		

A **motion** by Councilman Lindsay seconded by Councilman Akins and carried by a vote of 4 ayes for the following budget transfer:

GF/PT	FROM:	PLANNING-PERSONAL SERVICES	2.8020.1	1,132.00
		ZONING-PERSONAL SERVICES	2.8010.1	1,140.00
	TO:	SAFETY-PERSONAL SERVICES	2.3620.1	2,271.91
	PURPOSE: CORRECT BUDGET-CLERICAL ERROR			

A **motion** by Councilman Washburn seconded by Councilman Akins and carried by a vote of 4 ayes for the following budget transfer:

HWY/WT	FROM:	BRIDGES-CONTRACTUAL	3.5120.4	113.59
	TO:	MACHINERY-PERSONAL SERVICES	3.5130.1	105.53
		SOCIAL SECURITY-EMPLOYEE BENEFITS	3.9030.8	8.06
	PURPOSE: PAYROLL EXPENSES EXCEEDED BUDGET			

A **motion** by Councilman Lindsay seconded by Councilman Akins and carried by a vote of 4 ayes to accept the annual contracts for Barks& Rec, The Senior Center and the Hudson Falls Library.

LEGAL UPDATE: No legal update.

TOWN CLERK REPORT: The Local Law to Impose a Moratorium on Large Scale Development Projects with High Density Water Usage has been filed with the New York Department of State.

The verbiage forms for the 2025 County/Town Tax Collection have been completed and sent to Washington County Real Property. The tax bills will name Paige Zahaba as Tax Collector.

The resignation letter for the Town Clerk has been accepted by the Secretary of State.

December 16, 2024

Supervisor Hogan read a proclamation for the Town Clerk in recognition of her dedication service to the Town of Kingsbury.

COMPTROLLER: An audit will be conducted by the State; an audit has not taken place in a long time. It will include financials, internal controls, internet security, cyber security, Board oversight, retirement; everything. They will be here for about 2 months and will provide a summary and choose one topic and research it further.

HIGHWAY SUPERINTENDENT REPORT: Mason is seeking approval for an Agreement to spend Highway Funds for 2025 in the amount of \$545,000.00; this also includes payroll. A **motion** by Councilman Washburn seconded by Councilman Akins carried by a vote of 4 ayes approving of the agreement.

Mason is seeking approval to post signs in the Town Clerk parking lot stating Town Clerk parking only. He has received concerns regarding the unavailability of parking for customers to conduct business in the Town Clerk Office on days when Court is in session. There is a parking lot designated for the Court which could be used. The Board has no objections to signs being posted.

Councilman Lindsay reported the Kingsbury Volunteer Fire Co. has received their new fire truck. Supervisor Hogan will contact the Fire Department to get an invoice and their request for the \$125,000.00 contribution agreed to from the Town Board.

WRITTEN REPORTS:

A **motion** by Councilman Washburn seconded by Councilman Lindsay and carried by a vote of 4 ayes to accept the reports of certain officers for the month of as follows:

Code Enforcement: No. Permits-11; Fire Inspections- 10; Building Inspections 19; Fees Collected: \$5,673.20

Dog Control Officer: Seizures - 2; Mileage – 61,127

Town Clerk: Paid to EnCon \$559.34; Paid to Supervisor \$8,275.73, Paid to the Village of Hudson Falls \$30.00; State Share of Bingo \$292.50; Paid to Ag & Markets for Population Control \$161.00; Paid to the Department of Health \$112.50

Town Comptroller: Receipts \$163,834.83; Disbursements \$413,360.20

Town Justice: Fees Collected for October \$13,923.00

PUBLIC COMMENT: There is no public comment.

A **motion** by Councilman Lindsay seconded by Councilman Washburn and carried by a vote of 4 ayes to enter into an executive session at 6:47 pm to discuss threatening pending litigation.

A **motion** by Councilman Lindsay seconded by Councilman Akins and carried by a vote of 4 ayes to exit the executive session at 7:05 pm; no action was taken

There being no further business before the Board the meeting was adjourned.

Respectfully submitted,

Cynthia Bardin, Town Clerk