

The second regular meeting of the Kingsbury Town Board was conducted on November 19, 2018 at the Kingsbury Town Hall at 6 Michigan Street, Hudson Falls.

MEMBERS PRESENT: Dana Hogan, Supervisor  
Richard Doyle, Councilman  
William Haessly, Councilman  
Dan Washburn, Councilman  
ABSENT: Henry Freebern, Councilman

OTHERS PRESENT: Michael Graham, Highway Superintendent  
Todd Humiston, Dog Control Officer  
Gwen Craig, Post Star

The meeting was called to order at 7 p.m. by Supervisor Hogan and opened for the order of business with the Flag Salute led by Councilman Haessly.

The minutes of the October 15, 2018 and November 5, 2018 Board Meeting were accepted as submitted by Town Clerk with a **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 4 ayes.

#### LEGAL UPDATE:

Attorney Meyer provided copies of the proposed changes for the “Animal Control Law” of the Town of Kingsbury inclusive of the Village of Hudson Falls for the Board’s consideration. Councilman Doyle asked for a highlight of the proposed changes. Dog Control Officer Todd Humiston stated the law had not been changed since 2010. Some of the changes include: fees and fines, definition changes, the barking ordinance was changed to match the Town’s noise ordinance and the holding times for dogs picked up. A **motion** by Councilman Washburn seconded by Councilman Haessly and carried by a vote of 4 ayes to set a Public Hearing for the proposed changes to the “Animal Control Law” on December 17, 2018.

Attorney Meyer provided copies of a proposed inter municipal agreement between Washington County Sewer Districts and Town of Kingsbury Sewer Districts to address the concerns Comptroller Mary Ordway raised at a previous Board Meeting in regard to properly accounting for costs associated with the pump stations. The Washington County Sewer District is reviewing the proposed agreement.

Attorney Meyer reported he, Supervisor Hogan and Code Enforcement Officer Ross Cortese met with Earth, Waste & Metal to discuss the issues with them as to what information was missing in their junkyard application, what the Town was looking for on the application and how the Town could be a partner in the application process. Earth, Waste & Metal left the meeting with a checklist of what the Town is looking for in the junkyard application; once the application is complete the Board will schedule a Public Hearing.

Supervisor Hogan stated the Board had tabled the approval of changes to the Employee Handbook under Section 901 Non-Discrimination and Harassment (Including Sexual Harassment) in the Workplace. Councilman Doyle had requested the words “on personal devices” in paragraph 2 of Applicability of Policy be stricken from the updated Employee Handbook. A **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 4 ayes to strike out three words “on personal devices” ;these three words were added in excess of what is required by state policy.

#### TOWN CLERK REPORT:

<http://www.kingsburyny.gov>

The Board would like the Town Clerk to publish a request for legal services in the Post-Star for one day.

Tax Collection Report:

TO: Supervisor Hogan  
Councilman: Doyle, Freebern, Haessly & Washburn  
FROM: Tax Collector: Cynthia A. Bardin  
SUBJECT: 2018 - 19 Hudson Falls Central School District School Tax Collection  
DATE: November 12, 2018

Bank Interest for October	\$24.14
Penalties Collected	\$6,169.63
Return Check Fees	\$20.00
Total Paid to Supervisor:	\$6,213.77

Total September & October \$7,104.22

Town Clerk reported the Town had adopted a family for Christmas; three sisters, 9-year old twins and a 10-year old.

Town Clerk received a call from Kendra Kostek of NYSEERDA. They are interested in attending a Board Meeting on December 3, 2018, the Town Clerk will contact her to make arrangements.

DOG CONTROL REPORT:

Tod Humiston will contact the DA's office to see if they had any input in regard the proposed additions to the Animal Control Local Law .

HIGHWAY SUPERINTENDENT REPORT:

Michael Graham reported things are well; they survived the first storm.

Mr. Graham stated the Christmas lights put up by the Town are 50 years old; each year it is getting harder to find replacement lights for them. He would like to purchase new lights after the season when they are on sale.

COUNCILMAN REPORT:

Councilman Haessly stated the parking lot near the Court Room is very dark: could we install some lighting. Superintendent Graham will look into some lighting.

Councilman Doyle asked the status of the parking lot for the court. Supervisor Hogan will send a message to Court Clerk Laura Barody and Justice Keenan for information about the JCAP Grant.

SUPERVISOR REPORT:

Supervisor Hogan reported the Washington County Budget passed, highlights being a balanced budget, half a million dollars to be placed in the Capital Reserve Fund, less reliance on the fund balance and they stayed under the tax cap with a 2.02% increase.

WRITTEN REPORTS:

A **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 4 ayes to accept the Assessor Sales Report.

A **motion** by Councilman Doyle seconded by Councilman Haessly and carried by a vote of 4 ayes to enter into an executive session at 7:33 pm to discuss a potential legal matter that may arise.

There being no further business before the Board **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 4 ayes to adjourn the meeting at 7:57 pm.

Respectfully submitted,

Cynthia A. Bardin, Town Clerk