

November 7, 2022 Board Meeting Minutes

The first regular meeting of the Kingsbury Town Board was conducted on November 7, 2022, at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

PRESENT:

Richard Doyle, Deputy Supervisor
William Haessly, Councilman
James Lindsay, Councilman
Dan Washburn, Councilman

ABSENT:

Dana Hogan, Supervisor

OTHERS PRESENT:

Rebecca Pomainville, Comptroller
Todd Humiston, Code Enforcement & Dog Control Officer
Michael Graham, Highway Superintendent
Jeffrey Meyer, Town Attorney
Lorraine Forcier & Jeff Zappieri, Town Residents

The meeting was called to order by Deputy Supervisor Doyle at 6:30 pm and opened for the order of business with the Flag Salute led by Councilman Washburn.

The minutes of the October 13th Budget Workshop and the October 17, 2022, Town Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Haessly seconded by Councilman Washburn and carried by a vote of 4 ayes.

The Comptroller explained changes in the 2023 Preliminary Budget. When she went to submit the official tax cap filing to the State, she found \$11,000.00 available as it was carried over from last year due to the omitted tax calculation. The carryover increased the amount the Town could levy. A small adjustment was made by taking \$10,000.00 less use of unexpended fund balance of Highway Part Town. The Town will stay within the tax cap and use the rollover efficiently. A **motion** by Councilman Lindsay seconded by Councilman Haessly and carried by a vote of 4 ayes to accept the amended Preliminary Budget.

A **motion** by Councilman Washburn seconded by Councilman Haessly and carried by a vote of 4 ayes to adopt the 2023 Preliminary Budget and the 2023 Fire Protection Contract with the Kingsbury Volunteer Hose Company.

Deputy Supervisor Doyle stated the State has allowed municipalities to increase the income level for an exemption to \$50,000.00. After discussion the Board will revisit at the next meeting; Councilman Haessly would like to discuss this with the Town Assessor, Colleen Adamec.

A **motion** by Councilman Haessly seconded by Councilman Washburn and carried by a vote of 4 ayes for the Town to apply for the U & O Permit for the Burgoyne Avenue Waterline Extension.

Dog Control Officer Humiston has received the 2023 Dog Control Updates and Fee Schedule from Countryside which has substantial increases. The Board discussed their options; the Comptroller will prepare a RFQ to advertise for bids and the Dog Control Officer will post it on the Facebook page.

A **motion** by Councilman Lindsay seconded by Councilman Haessly and carried by a vote of 4 ayes to accept the budget transfers to cover expenses as follows:

<https://www.kingsburyny.gov>

TOWN OF KINGSBURY - BUDGET TRANSFER: NOVEMBER 7, 2022

<u>FUND</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
GF-WT	FROM: UNALLOCATED INSURANCE	1.1910.4	612.36
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	TO: TOWN CLERK CONTRACTUAL	1.1410.4	612.36
PURPOSE: LEGAL ADS, MISC SUPPLIES, •rcs ANNUAL MAINTENANCE			
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	FROM: <u>STATE RETIREMENT</u>	1.9010.8	\$ 3,000.00
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	TO: CENTRAL DATA PROCESSING	1.1680.4	3,000.00
PURPOSE: ADDITIONAL COSTS INCURRED FOR pc AND CYBER MAINT/SECURITY			
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HWY-PT	FROM: STATE RETIREMENT	4.9010.8	\$ 10,000.00
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	TO: <u>GENERAL REPAIRS PERSONAL SERVICES</u>	4.5110.1	10,000.00
PURPOSE: PAYROLL ADJUSTMENT			
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	FROM: <u>STATE RETIREMENT</u>	4.9010.8	\$ 2,500.00
	<hr/>		
	TO: GENERAL REPAIRS CONTRACTUAL		2,500.00
PURPOSE: YEAR-END FUEL AND SUPPLIES			
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	FROM: STATE RETIREMENT	4.9010.8	\$ 500.00
	<hr/>		
	TO: <u>BRUSH & WEEDS CONTRACTUAL</u>	4.5140.4	500.00
PURPOSE: YEAR-END SUPPLIES			
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WATER	FROM: <u>TRANSMISSION & DISTRIBUTION</u>	7.8340.4	\$ 10,000.00
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	TO: <u>ADMINISTRATION PERSONAL SERVICES</u>	7.8310.1	10,000.00
PURPOSE: PAYROLL ADJUSTMENT			

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FROM:	TRANSMISSION & DISTRIBUTION	7.8340.4	\$ 1,000.00
TO:	SOCIAL SECURITY BENEFITS	7.9030.8	1,000.00
PURPOSE:	PAYROLL ADJUSTMENT		

An amended agreement to Spend Highway Funds will be signed by the Supervisor and Councilmembers to increase the general repairs in the sum of \$12,500, with a total of \$127,500.00.

TOWN CLERK REPORT: The school tax collection is complete.

Imaging of vital records dated 1993 – 2019 has been completed with a grant received last year. Current vital records of marriages, deaths, and births have been added to Laserfische by the Deputy Town Clerk.

CODE ENFORCEMENT OFFICER & DOG CONTROL OFFICER REPORT: The de-commissioning bonds for the solar project on Underwood Road are being reviewed.

The Town paid approximately \$98,000.00 in 2022 to the County for County Code; services the Town does not use. Supervisor Hogan would like a mutual agreement for the Town to utilize their on-call. They would answer emergency calls after hours for the Town Code Enforcement Officers. This service would be giving the taxpayers something they are already paying for.

COMPTROLLER REPORT: The Comptroller would like to move investment funds from the Glens Falls National Bank to NY Class, the rate is going to keep increasing with NY Class.

HIGHWAY SUPERINTENDENT REPORT: The Highway Superintendent was approached by a local contractor who would like to trade gravel from the Town pit for screened sand. After discussion the Board decided it would not be a good idea due to the wear and tear on the trucks and the cost of fuel.

The new employee is working out well.

The new 1-ton truck is together and registered.

At the next Board Meeting he would like to deem the old 1-ton as surplus.

The Town Clerk will publish a notice for Winter, No Parking on Town roads.

COUNCILMAN REPORT: Councilman Haessly asked about the date the contractor could withdraw from the contract for the Burgoyne Avenue Waterline Extension due to delays in the easements. Attorney Meyer stated it is very soon and everyone is watching, making sure it is done properly.

DEPUTY SUPERVISOR REPORT: Nicole Allen of Laberge has sent a 1st draft of a portion of the Comprehensive Master Plan. It has been emailed to committee members and he has scheduled a committee meeting for November 16th at 6:30 pm at the Town Hall. The public hearings will be scheduled, and the committee will decide if any changes are necessary. It will then be posted on the Town website and a public meeting will be scheduled for the public to make comments on it.

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PUBLIC COMMENT: Lorraine Forcier asked when the solar project will begin. Code Enforcement does not know.

Jeffrey Zappieri requested a copy of the 1st draft of the Master Comprehensive Plan.

There being no further business before the Board a **motion** by Councilman Lindsay seconded by Councilman Haessly and carried by a vote of 4 ayes to adjourn the meeting at 7:10 pm.

Respectfully submitted,

Cynthia Bardin, Town Clerk