

## May 1, 2023 Meeting Minutes

The first regular meeting was conducted on May 1, 2023, at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

PRESENT: Dana Hogan, Supervisor  
Richard Doyle, Deputy Supervisor  
William Haessly, Councilman  
James Lindsay, Councilman  
Dan Washburn, Councilman

OTHERS PRESENT: Todd Humiston, Code Enforcement & Dog Control Officer  
Jeff Zappieri, Town Resident

The meeting was called to order by Supervisor Hogan at 6:30 pm and opened for the order of business with the Flag Salute led by Councilman Doyle.

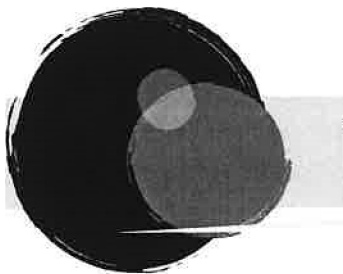
The minutes of the April 17, 2023, Town Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Washburn seconded by Councilman Lindsay and carried by a vote of 5 ayes.

Supervisor Hogan had a conversation with the Town Assessor, Colleen Adamec who expressed her concern that many senior citizens in the community over age 65 are not taking advantage of the Enhanced Star Exemption.

She has proposed that there be an Open House after Grievance Day at the Town Hall. The Board has no objections to conducting an Open House for the Seniors.

Supervisor Hogan is seeking Board approval that an adjusted tax bill be applied to the levy as opposed to a check. The Town Comptroller prefers that it be applied to the levy.

A **motion** by Councilman Washburn seconded by Councilman Haessly and carried by a vote of 5 ayes giving permission for Supervisor Hogan to sign the Waterline Extension Work Permit for the Burgoyne Waterline Extension:



6 MICHIGAN STREET  
HUDSON FALLS, NEW YORK 12839

# Town of Kingsbury

April 27, 2023

<https://www.kingsburyny.gov>

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Mr. Matt Haggerty, P.E.

Assistant Engineer

email: Matt.Haggerty@dot.ny.gov

New York State Department of Transportation

Highway Work Permits

8 Stanley Circle, Suite 7

Latham, New York 12110

Re: Town of Kingsbury — Burgoyne Avenue Water Main Extension

Dear Mr. Haggerty,

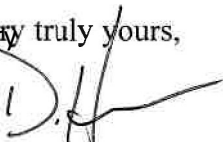
Pursuant to resolving the matter of the NYSDOT-funded project extending the potable water main along Burgoyne Avenue and the necessity of the Town of Kingsbury obtaining a U&O (Use & Occupancy) permit for that portion of the work on NYSDOT property, the Town of Kingsbury concurs with your suggested resolution contained in the April 24 email to our Project Engineer.

Please consider this correspondence as the Town's commitment, as follows.

The Town of Kingsbury will own and maintain the proposed water main and all related appurtenances on both the New York State Department of Transportation Right of Way and property along Burgoyne Avenue.

Thank you for your continued support and kind assistance as we move forward on this very important project. If any additional information is required, please contact me or our Project Engineer Kathleen Suozzo at your convenience.

Very truly yours,



Dana Hogan, Town Supervisor

Town of Kingsbury

TOWN CLERK REPORT:

Elaine Sweenor, secretary of the Kingsbury Cemetery has requested the Town Clerk store the cemetery deeds in her office. The Town Clerk has no problem honoring the request and wanted the Board to be aware of the request. The Board has no objection.

<https://www.kingsburyny.gov>

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A **motion** by Councilman Washburn seconded by Councilman Lindsay and carried by a vote of 5 ayes for the following agreement to spend highway funds in the amount of \$483,000.00 (see attachment)

**SUPERVISOR REPORT:**

Supervisor Hogan has left messages with the Carleton Funeral Home related to the plot plan for the Moss Street Cemetery.

The Supervisor attended Law Day where Judge Joe Malvuccio won the Liberty Award.

**PUBLIC COMMENT:**

Jeff Zappieri asked what stage the Master Comprehensive Plan was at. Councilman Doyle stated they are waiting for the first draft of the Plan from Laberge. At the last meeting they discussed goals to be incorporated, but the goals were abstracted, and he did not know what they meant. He believes they were abstracted so they could say they would meet whatever the Governor puts in her budget; for future demographics, things to increase the housing supply.

When the draft is received, the Committee will meet to review and make any suggested changes. Then there will be a meeting of the Town Board, the Zoning and Planning Boards. The final copy would have 2 Public Meetings. Then the Town Board can adopt the Comprehensive Master Plan and proceed to change the Zoning Laws to match what is in the Plan.

Mr. Zappieri asked if this was with a Department of State Grant. Councilman Doyle stated the Department of State had set forth certain guidelines, some would not work for the Town of Kingsbury. The Laberge contact is trying to weave in what the State wants so they qualify for the grant.

Supervisor Hogan reported the American Legion is in the process of getting estimates for the paving of the parking lot. The Town will use ARPA funds to pay for the project.

The Supervisor also received an invoice from the American legion for \$1,657.05 for 25 flags. A **motion** by Councilman Washburn seconded by Councilman Lindsay and carried by a vote of 3 ayes to approve the purchase of 25 flags in the amount of \$1,657.05. Councilman Doyle and Haessly abstained from the vote as they are members of the American Legion.

There being no further business before the Board a **motion** by Councilman Haessly seconded by Councilman Doyle and carried by a vote of 5 ayes to adjourn the meeting at 6:55 pm.

Respectfully submitted,

Cynthia Bardin, Town Clerk

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS  
TOWN OF KINGSBURY  
YEAR 2023

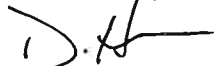
Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from the State for the repair and improvement of highways, shall be expended as follows:

**1 GENERAL REPAIRS** The sum of \$ 186,000  
May be expended for general repairs upon 53.06 miles of town highways including sluices, culverts and bridges having a span of less than five feet.

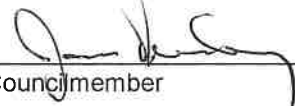
**2 CAPITAL IMPROVEMENTS** The sum of \$ 297,000  
Shall be set aside to be expended for the improvement of town highways.


Total Estimated Cost \$ 483,000

Executed in duplicate

  
\_\_\_\_\_  
Supervisor

  
\_\_\_\_\_  
Councilmember

  
\_\_\_\_\_  
Councilmember

  
\_\_\_\_\_  
Councilmember

  
\_\_\_\_\_  
Councilmember

  
\_\_\_\_\_  
Highway Superintendent