

The Organizational Meeting of the Town of Kingsbury was conducted on Monday, January 6, 2014 at the Kingsbury Town Hall, 210 Main Street, Hudson Falls, NY.

MEMBERS PRESENT: James T. Lindsay, Supervisor
Paul Bromley, Councilman
William Collins, Councilman
Hank Freebern, Councilman

ABSENT: Richard Doyle, Councilman

OTHERS PRESENT: Jeffrey Meyer, Attorney for the Town
Matthew Fuller, Attorney for the Town

The meeting was called to order by Supervisor Lindsay at 7:00 p.m. and opened for order of business with the Flag Salute led by Councilman Collins.

The acceptance of the December 31, 2013 meeting minutes was put off until the next meeting on January 27, 2014.

On a **motion** by Councilman Freebern, seconded by Councilman Collins and carried by a vote of 4 ayes the following appointments were made:

Dog Control Officer (1 year) Frank Diamond
Representative to the Senior Center of the Kingsbury/Fort Edward Area Inc. Mary L. Ordway
Investigating Officer for Bingo – William Collins
Attorney for the Town – decision to be made in executive session
Comptroller, Accounting Officer (2 years) Mary Ordway
Budget Officer and Personnel Officer (1 year) – Mary Ordway
Town Historian (2 years) – Paul Loding
Recreation Director (1 year) Deborah Battiste
Health Officer – Town Board with no compensation
Crossing Guards: Carol Mosher, Captain, Arthur Dashnaw, Irene Field, Thomas Beadnell and John Logan

On a **motion** by Councilman Bromley, seconded by Councilman Freebern and carried by a vote of 4 ayes the following contracts were accepted:

Annual Contracts: Hudson Falls Free Library - \$30,000.000
Kingsbury Volunteer Hose Company No. 1, Inc. \$225,000.00
The Senior Center of Kingsbury/Fort Edward Area, Inc. \$10,500.00
Countryside Veterinary Hospital for Shelter Services

The following Town Official informed the Town Board of their designations: On a **motion** made by Councilman Collins, seconded by Councilman Freebern and carried by a vote of 4 ayes the following designations were made:

Town Clerk Cynthia Bardin designates Sylvia Weaver as First Deputy Town Clerk, Michelle Radliff as Second Deputy Town Clerk, Linda Bowe and Frances Lewis as Part-Time Deputy.

Highway Superintendent, Michael Graham designates Timothy Morgan as Deputy Highway Superintendent and James Chase as Water Superintendent.

Town Justice Michael Keenan designates Laura Barody as Justice Town Clerk

Town Supervisor James Lindsay designates Henry Freebern as Deputy Supervisor

Motion was made by Councilman Freebern, seconded by Councilman Bromley and carried by a vote of 4 ayes for additional designations made by the Town Board.

Additional Designations:

Records Management Officer, Issuing Officer fir Bingo and Games of Chance, Issuing Agent for Disabled Parking Permits and Records Access Officer – Cynthia Bardin

Registrar of Vital Statistics: Cynthia Bardin with a Salary of \$1,000

Deputy Registrar of Vital Statistics: Sylvia Weaver with a Salary of \$1,000

Board of Ethics: Cynthia Bardin, Walter Sutliff and Ron Baker

Official Town Newspaper – The Post Star

Official Town Depository for deposit and safekeeping of all Town funds:

Glens Falls National & Trust Company

Miscellaneous Motions:

Review of the Procurement Policy

The Comptroller shall have ninety (90) days after the close of the fiscal year to submit the Annual Report to the Town Board and the Office of the State Comptroller. Also a copy to be filed with the Town Clerk within ninety (90) days after the close of the fiscal year and that the Town Clerk shall cause a summary of such report to be published within ten (10) days after the receipt in the official newspaper (The Post Star).

The mileage rate for Town Officials who use their own vehicles for Town Business: \$.50 per mile.

Supervisor's Committees:

Recreation Commission Liaison – Henry Freebern, William Collins, alternate
Public Safety: Councilman Freebern and Councilman Doyle
Building and Grounds/Highway – Councilman Freebern and Councilman Bromley
Insurance – Councilman Collins and Councilman Doyle
Legal/Legislative – Councilman Collins and Councilman Doyle
Budget/Personal – Councilman Collins and Councilman Doyle

Town Board meetings will be held the second and fourth Monday at 7 pm, with the next Town Board meeting being held on January 27, 2014 at 7 pm. Memorial Day and Columbus Day there is no Town Board meeting scheduled, unless it is necessary.

REPORTS:

Town Board Councilman received a written report from Assessor, Colleen Adamec. Colleen has been working with town residents re-registering for the Basic STAR exemption. At this time 94% have re-registered, one of the highest percentages in the county.

Town Clerk Cynthia Bardin reported that approximately \$155,000 has been collected in the 2014 Town/County tax collection. Town Clerk Cynthia Bardin reminded the board she will be out of the office January 15, 16 & 17, 2014 for a conference for Newly Elected Officers. She also informed the Board of Association of Towns meeting in February.

Councilman Bromley gave an update of the progress on the new highway garage.

At 7:20 pm a **motion** was made Supervisor Lindsay, seconded by Councilman Freebern and carried by a vote of four ayes to enter into an executive session to discuss possible conflicts with Meyer & Fuller PLLC.

At 8:50 a **motion** made by Councilman Bromley, seconded by Councilman Freebern to enter back into regular session.

After executive session it was decided by the Town Board to have Meyer & Fuller PLLC represent the town. It was also decided that Attorney John Aspland continues to represent the town in the Wheelabrator litigation.

There being no further business a **motion** was made by Councilman Freebern, seconded by Councilman Collins to adjourn the meeting at 9 pm.

Respectfully submitted by,

Cynthia Bardin, Town Clerk

<http://www.kingsburyny.gov>