

January 3, 2022 Organizational Meeting

The annual Organizational Meeting of the Kingsbury Town Board was conducted via Zoom on January 3, 2022.

MEMBERS PRESENT:

Dana Hogan, Supervisor
Richard Doyle, Councilman
William Haessly, Councilman
James Lindsay, Councilman
Dan Washburn, Councilman

OTHERS PRESENT:

Jeffrey Meyer, Town Attorney
Todd Humiston, Enforcement Officer
Michael Graham, Highway Superintendent
Rebecca Pomainville, Comptroller
Anthony White, Town Justice
Town Residents: Lorraine Forcier, Mike Cleveland, Chip Doty

The meeting was called to order at 6:30 pm p.m. by Supervisor Hogan and opened for the order of business with the Flag Salute led by Councilman Doyle.

Town Justice Anthony White swore in the newly elected officers: Councilman William Haessly, Councilman Dan Washburn, Town Clerk Cynthia Bardin, Supervisor Dana Hogan, and Highway Superintendent Michael Graham.

Supervisor Hogan reported Enforcement Officer Todd Humiston had completed the classes necessary to become a Code Enforcement Officer; a **motion** by Councilman Doyle seconded by Councilman Washburn and carried by a vote of 5 ayes for Todd Humiston's title be changed from Enforcement Officer to Code Enforcement Officer.

A **motion** by Councilman Haessly seconded by Councilman Lindsay and carried by a vote of 5 ayes accepting the following reappointments and designations:

Dog Control Officer (1 year) - Todd Humiston
Code Enforcement Officer – Todd Humiston (2 years)
Comptroller – Rebecca Pomainville (2 years)
Budget & Personnel Officer – Rebecca Pomainville (1 year)
The Senior Center of Kingsbury/Fort Edward Area, Inc. Representative &
Investigating Officer for Bingo – Dan Washburn
Attorney for the Town – Meyer, Fuller & Stockwell, PLLC
Health Officer – Town Board with no compensation
Town Hall Cleaner – Mike LaRose
Crossing Guards: Carol Mosher, Captain, Arthur Dashnaw, Thomas Beadnell, Rose Ann Mumblo

Designations:

The Town Clerk designates: Irene Weizenhofer, First Deputy Town Clerk
Linda S. Bowe, Part-Time Tax Deputy
Francis A. Lewis, Part Time Tax Deputy

A **motion** by Councilman Washburn seconded by Councilman Haessly and carried by a vote of 5 ayes for the following designations:

Highway Superintendent Designates:

Timothy Morgan, Deputy Highway Superintendent
James Chase, Water Superintendent

Town Justice Designates:

Laura Barody, Justice Court Clerk
Sherry Ostrander, Part Time Deputy Justice Court Clerk
Erin M. Strain, Part Time Deputy Justice Court Clerk
Kenneth Grant, Court Security Office

Town Supervisor Designates:

Richard Doyle, Deputy Supervisor

Town Comptroller Designates:

Michelle Radliff, Confidential Secretary

A **motion** by Councilman Doyle and seconded by Councilman Lindsay and carried by a vote of 5 ayes for the following designations:

Records Management Officer, Issuing Officer for Bingo
and Games of Chance, Issuing Agent for Disabled Parking Permits and
Records Access Officer – Cynthia Bardin
Registrar of Vital Statistics: Cynthia Bardin with a Salary of \$1,000.00
Deputy Registrar: Irene Weizenhofer with a Salary of \$1,000.00

Board of Ethics:

Cynthia Bardin, Paul Bromley, Henry Freebern
Post Star as the Official Town Newspaper.
Official Depository for deposit & safekeeping of all Town funds:
Glens Falls National Bank & Trust Co.

A **motion** by Councilman Washburn seconded by Councilman Lindsay and carried by a vote of 5 ayes for the following:

Town Board Meetings to be held on the First & Third Monday of each Month at 6:30 P.M.
(as long as there business on the agenda for the Board)

A **motion** by Councilman Washburn seconded by Councilman Doyle and carried by a vote of 5 ayes for the following Miscellaneous Motions:

Review & Acceptance of the current Procurement & Credit Card Policies

The Comptroller shall have ninety (90) days after the close of the fiscal year to submit the annual report to the Town Board and the Office of the State Comptroller. Also, a

copy to be filed with the Town Clerk shall cause summary of such report to be Published within ten (10) days after receipt in the official newspaper (The Post Star)

The mileage rate for Town Officials who use their own vehicles for Town Business: Please reference Standard Mileage Rates at the Internal Revenue website.

A **motion** by Councilman Doyle seconded by Councilman Lindsay and carried by a vote of 5 ayes to accept the following Supervisor Committee:

Recreation Commission Liaison – Councilman Washburn

Public Safety: Councilman Haessly, Councilman Lindsay

Building & Grounds/Highway – Councilman Haessly, Councilman Washburn

Insurance – Councilman Washburn, Councilman Haessly

Legal/Legislative – Councilman Doyle, Councilman Lindsay

Budget/Personnel – Councilman Doyle, Councilman Lindsay

Master Comprehensive Plan Committee – Chair Councilman Doyle, Councilman Lindsay

Right to Farm Grievance Committee – Lisa Catalfamo-Flores, Denise Dickinson, Bill Haessly, Tim Havens

Supervisor Hogan and Code Enforcement Officer Humiston have met to discuss the current solar law. They have received input from the general community and would like to open discussion on some of the changes that are being recommended to get a formal process in place.

The Board scheduled a Solar Workshop for January 11, 2022, Attorney Meyer will schedule a virtual meeting for the Solar Workshop.

Councilman Washburn would like to add a discussion on the upgrade of the computers in Town Hall at the next Town Board Meeting. Supervisor Hogan would like to schedule the next regular Town Board Meeting on Tuesday January 18, 2022; January 17th is Martin Luther King Day and Town Hall is not open. Attorney Meyer will schedule the virtual meeting.

TOWN CLERK REPORT:

The 2022 County/Town Tax collection has begun with \$17,503.45 paid to the Town on December 27, 2021.

Multiple bills with the same owner were combined by the tax deputies and resulted in a savings of \$314.82 in postage fees.

The Town Clerk notarized documents for two residents who were receiving funds for easements related to the Champlain Hudson Power Project.

CODE ENFORCEMENT OFFICER:

Iworks has started the training process for the implementation of the new software with a plan to be live on March 1, 2022. A statue update will be provided which the Board will receive via email each week.

TOWN JUSTICE REPORT:

Judge White is waiting to hear if a grant will be awarded for additional parking space and a scanner.

HIGHWAY SUPERINTENDENT:

A new hire started today.

COUNCILMAN REPORT:

Councilman Lindsay will contact Councilman Doyle to receive an update on the Comprehensive Master Plan Committee.

Councilman Doyle reported he and the Supervisor had a call with Laberge, and they are in the process of doing the Vision. When a draft is received of the Vision the Master Plan Committee will meet and review. He has reached out to the Master Plan Committee and received four responses from members wishing to continue to serve on the committee. The Town received a grant which will cover the cost of the remaining phases of the Project. Supervisor Hogan reported the Comprehensive Plan should be complete by the third quarter of 2022.

SUPERVISOR REPORT:

The Updated figures for the PILOT and the community host benefit package have increased substantially. The first-year benefit to the Town right now is \$367,381.00.

PUBLIC COMMENT:

Resident Mike Cleveland asked about AES and the solar project. Attorney Meyer stated the Town is in the process of negotiating a settlement, the details cannot be released at this time. Any revisions to the project must be presented to the public and the public would be given the opportunity to comment. As soon as something that can be shared publicly it will be shared publicly, the public will be given an opportunity to comment on whatever the project looks like at the time.

Resident Lorraine Forcier asked if the public could attend the Solar Workshop. The Supervisor responded yes, they may. Ms. Forcier also asked if AES would be presenting at the Planning Board this month. Code Enforcement Officer Humiston responded no they would not be. Ms. Forcier also asked if any changes that may come forward at the Solar Workshop would AES be affected by the new solar regulations. Attorney Meyer stated they are some of the details that he could not get into due to the final terms of the settlement.

There being no further business before the Board the meeting was adjourned at 7:01 p.m.

Respectfully submitted,

Cynhtia A. Bardin, Town Clerk