

Organizational Meeting Minutes January 2nd, 2025

The organizational Meeting was conducted on January 2nd, 2025 at the Kingsbury Town Hall, 6 Michigan Street, Hudson Falls.

Present: Dana Hogan, Supervisor
Sean Akins, Councilman
Jim Lindsay, Councilman

Absent: William Haessly, Councilman
Dan Washburn, Councilman

Others Present: Todd Humiston, Code Enforcement/Dog Control

The meeting was called to order by Supervisor Hogan at 6:30pm and opened for the order of business with the Flag Salute led by Councilman Akins.

The minutes of the December 16th, 2024 Town Board Meeting were accepted as submitted by the Town Clerk with a motion by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes.

A motion by Councilman Lindsay and seconded by Councilman Akins and carried by a vote of 3 ayes for the following:

- I. Re-appointments
Dog Control Officer (1 year) -Todd Humiston
Representative for the Senior Center/Fort Edward Area Inc & Investigating Officer for Bingo- Sean Akins
Attorney for the Town -Meyer, Fuller & Stockwell, PLLC
Budget & Personnel Officer (1 year) -Rebecca Pomainville
Health Officer -Town Board with no Compensation
Town Hall Cleaner- Mike LaRose
Crossing Guards- Captain- Carol Mosher, Brittany Sprague and Rosanna Mumblo
- II. Appointing Cynthia Bardin as Deputy Town Clerk beginning today until January 13th, 2025
- III. Appointing Sandra Redding as Deputy Town Clerk effective January 13th, 2025

A motion by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes for the following for the following:

- IV. Designations:
Town Clerk designates:

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Sandra Redding- Deputy Town Clerk, Deputy Tax Collector & Deputy Registrar of Vitals

Linda Bowe & Frances Lewis- Part-Time Deputy Tax Collectors

Highway Superintendent designates:

Deputy Highway Superintendent- Randy Underwood

Water Superintendent- John Rosati

Town Justice designates:

Justice Court Clerk- Erin Strain

Deputy Justice Court Clerk- Heather Mattison

Town Supervisor designates:

Deputy Town Supervisor- Dan Washburn

A motion by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes for the following:

V. Other designations:

Paige Zahaba- Records Office Manager, Issuing Officer for Bingo & Games of Chance and for Disabled Parking Permits & Records Access Officer

Paige Zahaba- Registrar of Vital Statistics with a Salary of \$1000.00

Sandra Redding- Deputy Registrar of Vital Statistics with a Salary of \$1000.00

Board of Ethics: Cynthia Bardin, Hank Freeburn and Paul Bromley

VI. Supervisor Committees:

Recreation Commission Liaison- Councilman Akins

Public Safety- Councilman Haessly, Councilman Lindsay

Buildings & Grounds/Highway- Councilman Haessly, Councilman Washburn

Insurance- Councilman Akins, Councilman Haessly

Legal/Legislative- Councilman Akins, Councilman Lindsay

Budget/Personnel- Councilman Washburn, Councilman Lindsay

Right to Farm Grievance Committee- Lisa Catalfamo Flores, Denise Dickinson, Bill Haessly, Tim Havens and Jim Lindsay

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A motion by Councilman Lindsay and seconded by Councilman Akins and carried by a vote of 3 ayes for the following:

Official Depository for Deposit & Safekeeping of all Town Hall Funds:

Glens Falls National Bank & Trust

Official Newspaper:

The Post-star

Town Board Meetings:

The First & Third Monday of each Month at 6:30pm

Miscellaneous motions:

Review of the Procurement & Credit Card Policy

The Comptroller shall have ninety (90) days after the close of the fiscal year to submit the annual report to the Town Board and the Office of the State Comptroller. Also a copy to be filled with the Town Clerk shall cause the summary of such report to be published within ten(10) days after receipt in the official newspaper (The Post-star)

The mileage rate for Town Officials who use their own vehicles for Town Business:

The current IRS Standard Rate Mileage for 2025

A motion by Councilman Lindsay and seconded by Councilman Akins and carried by a vote of 3 ayes for the following budget transfer:

GF/WT	From: Engineering-Contractual	1.1440.4	\$800.00
	To: Central Garage	1.5132.4	\$800.00

Purpose: December Propane Delivery

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From: Central Communication-Contractual	1.1650.4	\$1,591.03
To: Street Lighting-Contractual	1.5182.4	\$1,591.03

Purpose: Final Bill for Street Lights

Councilman Lindsay asked if this was the last Budget transfer for the year. He was wondering because of the Union contract with the highway and the overtime with the snow we've gotten if we're coming out even. The highway was shorthanded for a little bit so we are breaking even with the overtime.

Supervisor Report:

The Chairman of the County board was appointed today, and it was Bob Henke. Vice chairman was Cassie Fettle and Brian Cambell continues to be Budget Officer.

There wasn't a lot of language on the expansion of the water district in the RFP and breaking down that formula. Before the next meeting in January Dana will get clarification from Rebecca on if we need to do the RFP. We are cancelling the January 6th meeting and because of the holiday the next board meeting will be held January 21st.

Bill was taking the lead on buying back the cemetery plots so this will be tabled once more because of his absence.

A motion was made to enter Executive session to discuss pending legal matters by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes at 6:13pm.

A motion was made to exit Executive session by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes at 6:16pm.

No action was taken in Executive session.

A motion made by Councilman Akins and seconded by Councilman Lindsay and carried by a vote of 3 ayes to adjourn the meeting at 6:16pm.

Respectfully submitted,



Paige Zahaba, Town Clerk